



100 Mile Club®

ULTRA-ELITE and ELITE Programs

WHAT TO EXPECT THE FIRST THREE MONTHS



- ❖ Register your School online: <https://100mileclub.com/school-program/> or →
- ❖ Begin Running and Tracking Miles!
- ❖ **Choose Program Option** – Choose the best way to recognize and celebrate your students' MILEstones earned. Available options include our signature **ELITE** package and our new **ULTRA-ELITE** package, which includes the most options we've ever offered, as well as our NO-cost Start Line package.
- ❖ **Enrolling participants** – Use our downloadable enrollment forms to gather information, t-shirt size and parent signature. The program fee can be collected at this time, unless you're sponsored by outside grants, PTA/PTO or other funding. **Do not** turn forms in to 100 Mile Club®, these are to be kept for your records. Downloadable enrollment forms are found on Coaches Corner or in our Webstore.
- ❖ **Set up your payment protocol.** Each school/district may have their own policy. It is our goal to make this program easy to manage. Any of the methods of payment are allowed based on your school guidelines. Please reach out to us with any questions.
 - If **Purchase Orders** are required by your site or district, **set this up early!**
 - Payment options include **Checks, Cash, Credit/Debit Cards.**
 - Payment terms are **Due on Receipt.** Invoices are sent when orders are filled.
- ❖ **Begin to order Incentive Packages.** It is important to be ready for students as they reach their milestones, yet be conservative and only order what you might need. We suggest you begin to order your incentive packages (ULTRA-ELITE or ELITE) when students reach 15-18 miles. See below for shipping, invoicing, and more information. The **participation fee and shipping** will be invoiced when ordering. Important points to remember are:
 - **You may choose the ULTRA-ELITE or ELITE packages or a combination of the two.**
 - **Turn-around time is generally 7 to 10 business days.** We work as quickly as possible, but plan ahead to get orders in a timely manner.
 - **Shipping charges apply.**
 - **Gold Medal:** In the Spring, Gold Medals are ordered for those who reach 100 miles or more, at no additional cost. (Shipping charges may apply)
 - **Invoices** are emailed and sent with orders and include the costs of items, plus shipping charges.
 - **Exchanges** are available as inventory allows throughout the year.
- ❖ **Students begin to hit their 25th mile generally in the first 6 to 12 weeks.** This varies greatly as programs and running opportunities are set up differently from site to site. We offer this as a general guideline.

For more detailed information contact us!

100mileclub.com

951.340.2290

info@100mileclub.com